

# *Constitution of MOATE GOLF CLUB*

## *Definition*

1. The “Men’s Club” shall mean the group of male amateur golfers operating under a constitution acceptable to the Golfing Union of Ireland and to which such Club is affiliated.
2. The “Ladies’ Club” shall mean the group of female amateur golfers operating under a constitution acceptable to the Irish Ladies Golfing Union and to which such Club is affiliated.
3. The “Joint Club” shall mean the Club formed through the amalgamation of the two groups of amateur golfers defined in clauses 1 and 2 above for the purpose of managing matters of common interest, (other than the game of golf and its related activities), of both the Men’s Club and the Ladies’ Club including the provision and maintenance of the facilities owned by or available for use by the members. The Joint Club holds the property and assets of the Club in trust on behalf of the full members. The Joint Club cannot become affiliated to either the Golfing Union of Ireland or the Ladies Golfing Union.

## *Name of Club*

4. The name of the Club shall be “Moate Golf Club”. The objectives of the Club is the provision of facilities for the playing of amateur games of golf by men, women and juveniles and generally to promote amateur games amongst its members.
5. There shall be two Trustees, elected by ballot of a General Meeting of the Club in whom all property of the Club shall be vested. The Trustees shall remain in office for a period of 5 years, or resignation, unless removed by vote of a General Meeting of the Club. The Trustees jointly or severally shall not sell, mortgage or change any property of the Club vested in them, or borrow money on behalf of the Club except by resolution of the *Management Committee of the Joint Club*.

### ***Management Committee***

6. The Joint Club shall be managed by a Management Committee consisting of Mens Club and Ladies Club Presidents, Two Trustees, Honorary Treasurer, Honorary Secretary, Men's Captain, Ladies Captain, Men's Club Secretary, Ladies Club Secretary, the outgoing Chairman of the Management Committee, the Men's Club Vice Captain, Ladies Club Vice Captain and President Elect, who shall be ex-officio members of the Management Committee and eight other elected members. The Management Committee may form sub-Committees and appoint members to such Sub- Committees and may delegate to such Sub-Committees any of its powers and duties provided that any decision of any Sub-Committee may be set aside and altered by the Management Committee. The two Presidents, Trustees, Honorary Secretary, Honorary Treasurer, Men's Captain and Ladies Captain shall be ex-officio members of all Sub-Committees. The Committee in addition to the powers hereinafter confirmed on them, shall have control of the finances of the Club, shall be empowered to borrow such sums from time to time as they consider desirable, to engage, control and dismiss the Club's servants and shall have all such administrative powers as may be necessary for properly carrying out the business of the Club in accordance with these rules.

The Committee and Trustees shall be indemnified out of the property and assets of Moate Golf Club in respect of all transactions directed by a resolution of the Management Committee of Moate Golf Club against all liabilities and expenses necessarily incurred as a result of their Trusteeship and in the event of the property and assets of Moate Golf Club being deficient, such deficiency shall be made good by the members on whose behalf the property and assets of the club are held.

7. All members of the Management Committee shall retire annually and shall be eligible for re-election at the Annual General Meeting except as provided in Rule 21.

### ***Objectives***

8. The Joint Club shall:-
  - (a) Provide facilities for the playing of and promotion of the amateur game of golf by men and women and generally promote amateur games and other social activities amongst its members;
  - (b) Manage matters of common interest to both the Men's Club and the Ladies Club which shall include:-

- (i) Provide and be responsible for the maintenance and upkeep of the course and Clubhouse and their environs to the standard required by members;
- (ii) Provide Bar and Catering facilities and all these entail;
- (iii) Set and collect annual Club subscriptions, entrance fees and other Club levies payable by members. Any alteration in these rates shall be decided at an Annual General Meeting or Special General Meeting of the Joint Club;
- (iv) Collect all competition entry fees from the Men's Club from which all Golfing Union of Ireland team and match expenses will be paid.
- (v) Set and collect all Green fees from Visitors, Societies and guests of Ordinary Members.
- (vi) Generally to act in the promotion and advancement of the interests of the Club and the improvement of the facilities available to members.

### ***Management***

9. The Joint Committee shall cause that correct Accounts and Books shall be kept showing the financial affairs, receipts and disbursements of the Club. All monies shall be lodged in a Bank to be decided upon by the Committee.
10. The Honorary Treasurer shall produce a financial statement for the period up to April 30<sup>th</sup> in each year to be submitted to the Committee at its June meeting and a financial statement for the period up to July 31<sup>st</sup> to be submitted at its September meeting.  
All Cheques drawn on the Banking account of the Club shall be signed on behalf of the Club by two of the following: the Chairperson of the Management Committee, the Honorary Secretary or the Honorary Treasurer for the time being.
11. The Accounts shall be closed and balanced on October 31<sup>st</sup> each year and auditors shall be appointed by the Committee to audit the accounts before the next General Meeting.

### ***Committee Meetings***

12. The Committee shall hold Meetings at such times as may be found necessary, and the Chairperson shall have a casting vote. The quorum for Committee Meetings shall be six.

13. The first meeting of the Management Committee shall elect from its members one member who shall take the chair at all meetings of the Committee and all General Meetings, and in his/her absence the meeting shall elect its own Chairperson.
14. Casual vacancies on the Committee shall be filled by the co-opting of ordinary members of the Club by the Committee.

### ***Committee & How Elected***

15. The Joint Management Committee of the Club shall have general control over the finances of the Men's Club. The Men's Club shall submit accounts to the Joint Management Committee annually or when required. All monies to be handed to the Honorary Treasurer of the Joint Management Committee.
16. The Ladies' Club shall have control over their own finances, but shall submit accounts to the Joint Management Committee when required.
17. The Joint Management Committee is empowered to make and alter ByeLaws either to meet temporary emergencies, or as they consider necessary in the interests of the Club.
18. The Joint Management Committee and the Trustees and any individual member thereof shall be indemnified against liability out of the funds and property of the Club provided the sanction of the Committee had been obtained for such liability.
19. The Joint Management Committee is empowered to withdraw the use of the Clubhouse and course from any member or Visitor who willfully infringes any of the Rules or ByeLaws of the Club. Any Member willfully contravening the Rules and Regulations of the Club, or acting in such a manner in or out of the Club, as in the opinion of the Committee might bring discredit on the Club, shall be called upon to give a personal explanation. The Committee shall then determine whether such person is to be permitted to remain a Member of the Club and should the Committee at a special convened meeting decide by a clear majority of at least two thirds of those present the Member shall be called upon to resign within a specified time. If such resignation is not received within the appointed time, the Member shall incur automatic expulsion, and the Secretary shall remove the name from the list of Members. Any lesser punishment may be imposed as the Committee may think fit.
20. All Complaints shall be made in writing to the Hon. Secretary who if unable to remove the cause shall submit them to the Committee for their consideration.

21. All Officers and Members of the Joint Management Committee, the Trustees to be elected at the Annual General Meeting, must be nominated by two ordinary Members of the Club and such nominations must be made to the Honorary Secretary in writing at least 10 days before the date of the General Meeting. Only those nominated before hand can be voted for at the General Meeting. No outgoing Member who without reasonable cause had failed to attend at least half of the stated Committee meetings shall be eligible for re-election. To be eligible for election the nominee must be present at the Annual General Meeting, or provide written notice, in advance, of his/her willingness to go forward.
22. In the absence of any nominations the outgoing Joint Management Committee shall be re-elected. If there is an insufficient number of nominations, such nominees, with the outgoing Members of the Joint Management Committee shall constitute a panel of candidates for the election.

### ***Admission of Members***

23. Each candidate for election as shall be proposed by one Member of the Club, and seconded by another. The candidates name and address with the names of his/her Proposer and Seconder, shall come before a meeting of the Joint Management Committee. The election of New Members to be decided by simple majority of the Committee.
24. Current Lady Associate Members may retain their Lady Associate Membership or join as Full Ordinary Members by paying the difference between the current Lady Associate Membership and the current Full Ordinary membership.
25. The Annual General Meeting of the Joint Club may elect to Family Membership a Husband , Wife and Children in full-time education at a preferred rate.
26. The Joint Management Committee may at any time, limit the number of Members of the Club or refuse to take Applications for membership for such time as they think fit. When a person has been elected a member, the Honorary Secretary shall notify such person by letter of the fact, furnishing at the same time a printed copy of the Rules, only applications accompanied by an entrance fee and subscription will be considered for election. The Joint Committee may introduce other categories of membership from time to time, subject to approval of the subsequent AGM.
27. No person shall be considered a Member until the Entrance fee (if any) and the First Annual Subscription have been paid, on paying which, he or she submits to the Rules and Regulations of the Club.
28. The Annual Subscription shall be decided upon at the Annual General Meeting of the Joint Club.

29. All Subscriptions become due on the 1<sup>st</sup> January each year, which must be paid by the 28<sup>th</sup> February in each year, after which date all Members whose subscriptions are unpaid forego the right to avail of the Club or Club Premises, or to take part in competitions. The Club may, from time to time, offer payment options to facilitate members paying their subscriptions beyond 28<sup>th</sup> February deadline. In the event that these arrangements are not honoured, the club may, having given seven days notice in writing, withdraw the rights of members to avail of the Club or Club Premises or take part in competitions.
30. The Committee shall be entitled to elect a limited number of Pavilion Members at an Annual Subscription to be decided upon at the Annual General Meeting. Such Members shall be entitled to use the Clubhouse in the same way as an ordinary Member, with the right to play the putting green, but not to play on the Golf Course.
31. Any Member intending to withdraw from the Club shall give Notice in writing to the Honorary Secretary of the Club on or before the first of March (the date on which his or her subscription falls due) otherwise his or her subscription for the ensuing year must be paid whether the Club is used or not.
32. (a) The Committee shall have power to elect Junior Members with privileges of Membership, as hereinafter stated. Such Members shall continue to be Junior Members until 28<sup>th</sup> February next after he/she has attained the age of eighteen years. The Committee shall have power to elect as Student Members any person over the age of eighteen years of age who is still in full-time education. Such Members shall continue to be Student Members until 28<sup>th</sup> February next after he/she has completed full-time education. Juvenile Members, i.e Members under 12 years of age, must always be accompanied by an Ordinary Member when playing on the course. An ordinary Member must accompany Junior Members, Members between 12 and 18 years of age, when playing on the course after 6pm.

### ***Club House***

33. The Joint Management Committee shall ensure that the Club conforms to and complies with the Provisions on any existing and future legislation in relation to the sale or provision on Intoxicating Liquor on the premises.
34. The Joint Management Committee shall appoint a Committee of not less than three Members to be called the “House Committee”, whose duty it shall be to attend to the management of the Clubhouse.
35. No notice, placard or paper, written or printed, shall be put up in the Clubhouse without the sanction of the Joint Management Committee.

36. Dogs shall not be allowed in the Clubhouse, except guide dogs. No Member shall take away or permit to be taken away, any article which is the property of the Club. Any loss or damage to Club property must be made good by the person who causes it.
37. All Members and Visitors must pay every expense they incur in the Clubhouse before leaving it.
38. No Member may compete for a prize in any competition unless his or her subscription for the current year has been paid.
39. No dogs shall be brought on the course at any time.

### ***Charge for Lockers***

40. The charge for lockers shall be decided by the Joint Management Committee payable in advance at the same time as the Annual Subscription, and the right to vacant lockers shall be determined by priority of the Application in writing to the Honorary Treasurer.

### ***Annual General Meeting***

41. At the Annual General Meeting the following business shall be transacted :-
- a) Read and Confirm the minutes of the last General Meeting
  - b) Correspondence
  - c) Hon. Secretary's Report
  - d) Hon. Treasurer's Report
  - e) Election of Hon. Treasurer
  - f) Election of Hon. Secretary
  - g) Election of Trustees
  - h) Election of Members of Committee
  - i) Consideration of proposed New Rules on changes in existing Rules
  - j) All other Business

Matters for discussion under item i) must be given in writing to the Hon. Secretary at least 10 days before the meeting and must be signed by the proposer and seconder.

42. When electing Members of the Committee other than the President, Trustees, Hon. Treasurer and Hon. Secretary, who are to be nominated and elected separately, all members voting shall vote for the full number for which there are vacancies. Voting papers containing a lesser number of votes than there are vacancies shall be invalid.
43. No proxies shall be allowed, and if a majority of the Members present wish any question under discussion to be put to a vote by ballot that mode of voting shall be adopted.

44. Only Full Ordinary Members shall be eligible for election to the Joint Management Committee and entitled to vote at the Annual General Meeting of the Joint Management Committee.
45. At Annual General Meetings 25 shall form a quorum.
46. The Rules of the Joint Club shall not be changed or amended save by two-thirds majority of the Members present at a General Meeting of the Joint Club.
47. In order to be elected to the Joint Management Committee at the AGM a member must either attend the AGM or indicate in writing their willingness to serve on the Joint Management Committee.
48. In the absence of both the Proposer and Seconder a motion will not be considered by the AGM.

### ***Special General Meetings***

49. Special General Meetings may be called at the request of the Joint Management Committee, or a requisition to the Hon. Secretary signed by at least ten ordinary Members of the Club. At least 10 days notice of such Meetings must be given to every ordinary Member of the Club.
50. The requisition must set out the purpose for which the Meeting is to be summonsed, and this purpose must be stated on the notice convening the Meeting.

### ***Honorary Membership***

51. The Joint Management Committee by the unanimous vote of the Members present, may elect any person they think fit, to be an Honorary Member of the Club, provided one calendar month has elapsed between the proposal and the vote to confer Honorary Membership. Honorary Members shall enjoy the same voting rights as Full Members. The Privilege of being an Honorary Member may be withdrawn at any time by a majority vote of the Committee. The President, Captain and Lady Captain shall be ex-officio Honorary Members.